 

**External Application Form for REACH Funding**

**Note: Projects to be completed by 30th November 2025. Funding applications must be submitted through your local ETB.**

**Section 1. Community Group/Project Information**

**Part 1 - to be completed by all applicants**

**Part 2 – to be completed by all applicants**

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| **Section 1 – Part 1 – Community group/project** | | | | | | | | | | |
| **Name of Community Group:** | | |  | | | | | | | |
| **Title of project proposed:** | | |  | | | | | | | |
| **Contact details** | | | | | | | | | | |
| **Contact Person** | |  | | | **Role within organisation** | | |  | | |
| **Community Group Address** | | |  | | | | | | | |
| **email** |  | | | | | **Phone number** |  | | | |
| **Funding** | | | | | | | | | | |
| **Have you received Reach/MAEDF funding from another source?** | | | | | | | | | **Yes/No** |  |
| **If yes, please answer the following questions** | | | | | | | | | | |
| Source(s) of this funding | | | | **Intended purpose of this funding** | | | | | | |
|  | | | |  | | | | | | |
| **Have you received REACH/MAEDF funding from WWETB?** | | | | | | | | | **Yes/No** |  |
| If yes, please ensure all documentation on previous funding is up to date and submitted to WWETB. If it is not up to date this application will be ineligible. | | | | | | | | | | |

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| **Guidelines and Application Form**    Please answer all questions in this application form.    If all documentation is not included, this will delay your application.    Applications to be returned to your local ETB:    Co. Waterford [***ainewhelan@wwetb.ie***](mailto:ainewhelan@wwetb.ie)  Waterford City [***deborahbutler@wwetb.ie***](mailto:deborahbutler@wwetb.ie)  South Wexford ***bridinlyngmoloney@wwetb.ie***  North Wexford [***yvonneoconnor@wwetb.ie***](mailto:yvonneoconnor@wwetb.ie)    **Closing date for receipt of applications: Friday 21st March 2025** |

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| **Section 1 – Part 2** | | | | | | | | |
| Tax Clearance (Please attach details of your current Tax Clearance Access with this application) | | | | | | | | |
| **Tax registration number:** | | | | |  | | | |
| **Tax clearance certificate number:** | | | | | |  | | |
| **CHY number (if applicable)** | | | | | |  | | |
| **Bank details** | | | | | | | | |
| **Name of bank** | | |  | | | | | |
| **Address of bank** | | | |  | | | | |
| **Sort code** | |  | | | | | **Account number** |  |
| **IBAN** |  | | | | | | | |

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| **Section 2 – project costs/funding** | | | | | |
| **Cost of project** | **€** | |  | | |
| **Grant request** (the grant amount sought in this application) | | | | **€** | |
| If the total cost of the project is greater than the amount of the grant sought, please outline where and how the balance of funding will be secured: | | | | | |
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| **Project costs for each of the following. Please provide quotations. €501 - €5000 one written quote/€5001 - €15,000 three written quotes/€15,001 - €25,000 five written quotes** | | | | | |
| **Widen and increase participation of key target groups or other priority target groups** | | **Learner Supports\*** | **Climate and Sustainability** | | **Supporting marginalised groups (outreach/pre-development)** |
| **€** | | **€** | **€** | | **€** |

**\*Note footnote on Pg 7 of Guidelines**

| **Section 3 – Project details** | | |
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| **Project proposed** | | |
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| Please provide a synopsis of the project proposed under the specific funding criteria that the grant is sought for: | | |
| **Funding Criteria** | **Target Group(s)** | **Funding Purpose**  **(include quotations as required)** |
| **Widen and increase participation of key target groups or other priority target groups** |  |  |
| **Learner Supports** |  |  |
| **Climate and Sustainability** |  |  |
| **Supporting marginalised groups (outreach/pre-development)** |  |  |
| **Please provide information regarding project breakdown (and a detailed education and training plan where relevant) e.g. location, breakdown of costs, relevant quotes for materials/equipment, proposed dates for delivery, etc:** | | |
| **Please include any additional information regarding the target group(s) (Appendix 2 Reach 2025 Guidelines) you wish to add to support this application:** | | |
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| **Please detail how this proposal aligns with the Charter for Community Education and the Community Education Framework** | | |
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| **As per the Community Education Framework, from a Community Education perspective there**  **are three core targets that ETBs will be expected to make further contributions to:**  **• widening participation by key target groups**  **• increasing overall engagement in lifelong learning**  **• growing accreditation of learner outcomes at levels 1 to 3 on the NFQ, while respecting**  **the need for unaccredited provision**  **Please detail how this proposal will address the above.** | | |
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| **Please outline how the funding can complement and/or enhance the current provision of similar education in the area.** | | |
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| **Please clarify how this funding will support your learners to achieve positive outcomes as a result of this support:** | | |
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| **Reach funding must support community education projects where clear evidence of viability exists, which ensures that the benefits of the investment are maintained beyond the funding period,**  **enhancing the long-term impact of the funding**  **Please detail your strategic vision regarding long term impact of Reach funding** | | |
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| **The primary focus of the funding should be on widening participation by key target groups and building skills, while offering educational opportunities through simplified pathways and the possibility of moving forward in FET and beyond.**  **Please detail how this proposal will provide pathways for learner and steps you will take** | | |
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| **Please provide information on how this project represents value for money and indicate what steps the project has taken to ensure avoiding duplication with existing services in the area:** | | |
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| **Section 4 – Submission Details** | | | | |
| **I declare on behalf of** *insert organisation name* | | | | |
| That I have the appropriate authority to make this submission for funding. This application for funding form is fully completed and the information provided is a full and accurate account of how the funding (if allocated) will be used in 2025.  I understand this application is not a commitment of funding by WWETB.  I understand and agree to CL13/14 and governance of this grant aid. | | | | |
| **Signature** |  | | **Print name** |
|  |  | |  |
| **Position in organisation** |  | | **Date** |
|  |  |  | |

**Applications to be submitted to your local ETB:**

*Co. Waterford* [*ainewhelan@wwetb.ie*](mailto:ainewhelan@wwetb.ie)

*Waterford City* [*deborahbutler@wwetb.ie*](mailto:deborahbutler@wwetb.ie)

*Co. Wexford South* [*bridinlyngmoloney@wwetb.ie*](mailto:bridinlyngmoloney@wwetb.ie)

*Co. Wexford North* [*yvonneoconnor@wwetb.ie*](mailto:yvonneoconnor@wwetb.ie)

**Closing date for receipt of applications: FRIDAY 21st March 2025**